

PROSPECTUS

for session 2011-12



NAAC Accredited Grade C+

TINGKHONG COLLEGE

Estd. : 1972

TINGKHONG COLLEGE (ARTS) TINGKHONG

Estd. 1972

NAAC ACCREDITED GRADE - C+

PROSPECTUS

2011 - 2012.

1. A Profile of the college:

In the early part of the eightieth decade of the last century the elites of Tingkhong strongly felt for want of a higher educational institution within the vast region of Tingkhong Assembly Constituency. On the consensus of public, therefore, a decision was taken to establish a college at Tingkhong in a meeting held in May, 1972. Accordingly, Tingkhong College (Arts), Tingkhong was established on 1st September, 1972 to cater the need of higher education to the poor students of the region.

2. Location and campus :

The college is located in a vast campus of 45 bighas of land by the side of the Tingkhong-Numrup road 0.75 km. from Tingkhong Oil depot Tiniali with a picturesque surrounding conducive for pursuit of learning.

3. Objective of the college :

The avowed objective of Tingkhong College is to (i) provide higher education to poor, rural and tea garden students, specially the girls students and to (ii) spread the light of higher education to the region and thereby to (iii) make the region enable to pace with the progress of time.

4. The College Emblem :

The emblem of the college is adopted on the eve of the Silver Jubilee of the college held in December, 1997. It is a blooming sunflower with a green leaf over a background of a sunny sky symbolizes the potentialities and aspirations of the rural peasants for light of knowledge and progress.

5. Affiliation :

- (i) The Degree stage of the college is affiliated to Dibrugarh University.
- (ii) The Higher Secondary stage of the college is recognised by the Assam Higher Secondary Education Council.
- (iii) The college is also registered under U.G.C.section 2(f).

6. Grade of NAAC = "C+"

7. Courses of study and combination of subjects offered :

The college provides (i) Two year Higher Secondary course and (ii) Three years Six Semester Degree course in Arts with following combination of subjects.

Higher Secondary course :

Compulsory Subjects : English, MIL (Assamese) and Alternative English.

Elective subjects : Economics, Pol.Science, Sociology, History and Advance Assamese.

Degree Programme: (Semester system)

Compulsory Subjects : English, MIL(Assamese), Alternative English,

Major Programme : Assamese, Economics, Political Science, History, Sociology.

General Programme : Economics, Political Science, Sociology, History

Career Orientation Course (Self financing) :

The following courses are introduced in the college to develop the aptitudes of the students in their extra curricular aspects and vocational trade. The expenditure incurred in running such courses shall have to be borne by the students themselves.

1. Certificate course in Computer Science
2. Certificate course in Women study
3. Certificate course in Spoken English.
4. Krishna Kanta Handique State Open University.:

(i) B.P.P. (ii) B.A.

8. Admission procedure :

- (i) Application for admission into different classes should be made in the prescribed application form available in the college office and could be collected along with the prospectus on payment of Rs.50/-only. Admission into the college is made on merit basis. Relevent documents such as marksheet, certificate etc from HSLC.exam.onwards must accompanied the application.
- (ii) The last date of submission of form and the date of admission into different classes are fixed as follow :-

Class	Date of submission of form	Date of Admission
H.S.1st year	(to be notified)	(to be notified)
1st Semester	(to be notified)	(to be notified)
T.D.C 2nd year	-do-	-do-
T.D.C. 3rd year	-do-	-do-

- (iii) After scrutiny of the applications, the list of selected candidates shall be notified in the notice board of the college and the selected candidates will have to take their admission on the date specified for the purpose.
- (iv) A candidate securing 45 % marks in the subject or evarage 40% in aggregate of all subjects shall be eligible for major course of study. Moreover, a test of 50 marks on the fundamental knowledge of the subject shall be conducted by the deptt.concerned for selection of candidate for major course of study.
- (v) In respect of self-financing course a candidate is allowed to take only one course of study at a time, in addition to his/her regular course of study.

9. **Commencement of classes :**

- (i) Classes of 1st semester, T.D.C 2nd, T.D.C. 3rd year shall be commenced from 16st June, 2011.
- (ii) H.S. 2nd year class shall be commenced from 2nd May 2011

10. **Fee structure of the college (Annual) :-**

The fee structure of the college for the session 2011-2012 is shown below and a candidate must pay the amount at the time of admission.

	HS.course	TDC course	Selffinancing course	Hostel
Admission	Rs.200.00	Rs.200.00	Rs.100.00	
Establishment	Rs.150.00	Rs.150.00		
Tution	Rs.600.00	Rs.720.00(Gen) Rs.840.00(maj)		
Development	Rs.350.00	Rs.350.00		
Building	Rs.200.00	Rs.200.00		
Library	Rs.100.00	Rs.100.00		
College Exam.	Rs. 50.00	Rs.100.00		
Registration	Rs. 70.00	Rs.250.00		
Regn.To NAAC	Rs.200.00	Rs.200.00		
Games & Sports	Rs.100.00	Rs.100.00		
Union & Festival	Rs. 80.00	Rs. 80.00		
Magazine	Rs. 50.00	Rs. 50.00		
Common Room	Rs. 50.00	Rs. 50.00		
Literary	Rs. 50.00	Rs. 50.00		
Cultural	Rs. 30.00	Rs. 30.00		
Debeting	Rs. 25.00	Rs. 25.00		
Electricity	Rs. 25.00	Rs. 25.00		
Computer Class	Rs.100.00	Rs.100.00		
Identity Card	Rs. 20.00	Rs. 20.00		

Total fee payable :

H.S.First Year : Boys Rs. 2550.00, Girls Rs. 1950.00
 T.D.C.1st Year: General Course =Rs. 2,900.00
 Major " =Rs. 3,020.00

11. Office hours : 10.00 a.m. to 4.30 p.m. with half an hour break at 1 p.m.

12. Class Hours : 9.15 a.m. to 3.15 p.m., from Monday to Saturday.

13. College Uniform :

for boys : White shirt and black Trousers.

for girls : White blouse, white chador with blue border and brown mekhala or white Suridar kurta with blue urna Dupatta..

14. Identity Card :

An Identity card will be issued to each student after admission.

A student must carry the card while coming to the college.

15. Attendance in class :

(A) Regular attendance in all classes is compulsory.

(i) A student must attend not less than 75 % of the class held in each subject including the tutorial to be eligible for appearing as regular student in the Higher Secondary examination.

ii) A student failed to attend 75 % but attending 60 % of the class held in each subject shall, however, be allowed to appear in the examination as a non-collegiate candidate on payment of a fine Rs.500/- in addition to the non-collegiate fee prescribed by the Council.

iii) No student shall, however, be allowed to appear in any examination whose attendance falls below 60 % of the class held.

iv) A student must attend in all seminar and symposium and talk organized by the college.

(B) For 1st semester student :

A student whose attendance falls short of 80 % shall not be permitted to sit in the End-Semester examination of the course

16. Attendance in college examination :

(A) A student must attend in all Terminal and Test examination conducted by the college. Failure to attend in such examination, a student shall be declared non-collegiate and as such he/she will have to pay the non-collegiate fine of Rs.500/-.

(B) **For 1st semester student**- A student must attend Sessional Examinations conduct by the college. Internal assesment in each course shall be base

on Sessional Examination/Seminar/Group discussion. There shall be no provision for "repeat" in the Sessional Examination.

17. Rules and Regulation :

1. Students must maintain discipline and punctuality in attending college and classes.
2. Students must come to college in full uniform.
3. Students shall conduct themselves in a courteous manner towards both staff (teaching & non teaching) and fellow students.
4. Student shall maintain silence in classroom and desist from demonstration and disorderly behaviour.
5. Student shall take care of college property and must not cause any damage to them.
6. Student shall keep their bicycle, scooters etc. in the shed provided for the purpose.
7. Ragging in any form is strictly prohibited and any student found indulging in such activities shall strongly be dealt with.
8. Students shall have to take prior permission from the principal for (i) organization of any meeting (ii) invitation of guest to address students and (iii) any kind of notification to be displayed in the notice board of the college.
9. Students shall actively participate in all the functions organized by the college and students union.
10. Students shall keep the campus and the classroom of the college clean and maintain a congenial atmosphere for pursuit of learning.

18. College Library :

The college has a well-stocked library with Text Book, Reference Book, Journals, Periodicals and dailies.

The college library is open from 9.00 A.M. to 4.00 P.M. in all working days of the college. Book lending from the library is guided by the following rules.

- (i) No. of book issued to students at a time.

H.S. classes	-	2 books
T.D.C.(General)	-	2 books
T.D.C.(Major)	-	4 books

(ii) A book is lent to student for 7 days only. Failure to return the book within the period the student will have to pay a fine of Rs.1.50 per day for 15 days and of Rs.5.00 per day thereafter. However on request, the librarian at his/her discretion may renew the issue of a book. But the book must be returned within one month from the date of its first issue.

(iii) Failure to return borrowed book within the month the library card of the student will be withdrawn.

(iv) In case of loss, damage or misuse of book a student will have to pay double value of the book.

20. Students' Union of the College :

The college has a student union with a elected executive body. It organizes Freshers Social, Annual Sports, Literary, Cultural and debating competitions, thereby open opportunities to students to develop their extra curricular activities and skill. It also publishes its magazine annually in addition to Wall Magazine published from time to time under supervision of a member of the teaching staff.

21. N.S.S.:

The college has a unit of National Service Scheme with a volunteer strength of 100 students. This unit of students undertakes various scheme of social welfare activities and thereby develops among them the value of discipline, dignity of labour, sense of responsibility and social consciousness.

22. Scholarship:

The students of college received following scholarships:

1. National Merit Scholarship,
2. State Merit Scholarship,
3. SC and ST Scholarship,
4. OBC/MOBC Scholarship,
5. Poor student merit scholarship. (Offered by teachers unit of the college).

23. Seminar and Annual Lecture:

The college also organizes two lectures every year on 1st September on occasion of 'Foundation Day' of the college and 2nd December on the occasion of 'Assam Divas'. Eminent educationalist and scholar will present their talk

on the subject specified. Moreover, each deptt. shall organize seminars/symposium from time to time to develop the intellectual pursuit of the students.

24. Faculty Members:

Principal /c:	Mr. Hareswar Gogoi	M.A., M.Phil.
Assamese		
	Mr. Binood Khanikar	M.A., M.Phil.
	Dr. (Mrs.) Jyotimala Gohain	M.A., Ph.D.
	Mr. Nakul Phukan	M.A., M.Phil.
	Mrs. Gitimoni Dutta	M.A., M.Phil.
English :		
	Mr. Parag Ch. Bairagi	M.A.
	Mr. Dibakar Maut	M.A., M.Phil.
Economics:		
	Mr. Krishna Kt. Gogoi	M.A. (Head)
	Miss Dipannita Bora	M.A., M.Phil.
	Mr. Mridul Borgohain	M.A., M.Phil.
	Mrs. Lipi Borthakur	M.A.
History:		
	Mr. Jatindranath Konwar	M.A.
	Mr. Luhit Buragohain	M.A., M.Phil.
Pol. Science :		
	Miss Minati Hazarika	M.A.
	Mr. Bhaskar Neog	M.A., M.Phil.
	Mr. Padum Gogoi	M.A., M.Phil.
Sociology :		
	Miss Dipanjali Bora	M.A., M.Phil.
	Mr. Diganta Gogoi	M.A., M.Phil.
	Mrs. Rosmi Rekha Handique	M.A., M.Phil.
Library Staff :		
	Mrs. Anima Chutia Gogoi	M.A.B.Lib.Sc (Asstt. Librarian)
	Mrs. Rita Handique Changmai	M.A. (Library Asstt.)
Non Teaching Staff:		
	Mr. Golap Gogoi	UDA.
	Mr. Sadananda Changmai	LDA.
	Mr. Dhaniram Boruah	Typist.
	Mrs. Lakhpriya Baruah	Computer operator
	Mr. Biren Gogoi	Grade-IV
	Mr. Lokendra Rajkonwar	Grade-IV
	Mr. Bijoy Urang	Grade-IV

25. Academic Calendar : for the year 2011-2012

June 16th-30th, 2011

Holidays	:	Nil
Sundays	:	19, 26 =2 days
Teaching days	:	15-2 =13 days

July 2011

Holidays	:	Nil
Sundays	:	3, 10, 17, 24, 31 = 5 days
Teaching days	:	31 - 5 =26 days

August 2011

Holidays	:	15, 18, 22, 30, 31 =5 days
Sundays	:	7, 14, 21, 28 =4 days
Teaching days	:	31 - 9 =22 days

September 2011

Holidays	:	Nil
Sundays	:	4, 11, 18, 25 =4 days
Teaching days	:	30 - 4 =26 days

October 2011

Holidays	:	3, 4, 5, 6, 11, 18, 26 =7 days
Sundays	:	2, 9, 16, 23, 30 =5 days
Teaching days	:	31 - 12 =19 days

November 2011

Holidays	:	7, 10, 14 =3 days
Sundays	:	7, 14, 21, 28 =4 days
Teaching days	:	30 - 7 =23 days

December 2011

Holidays	:	2, 25 =2 days
Sundays	:	4, 11, 18, 25 =4 days
Teaching days	:	31 - 6 =25 days

January, 2012

Holidays	:	12 to 31 =17 days
Sundays	:	2, 9, 16, 23, 30 =5 days
Teaching days	:	31 - 22 =9 days

February, 2012

Holidays	:	8, 18 =2 days
Sundays	:	6, 13, 20, 27 =4 days
Teaching days	:	28 - 6 =22 days

March, 2012

Holidays	:	2, 19 =2 days
Sundays	:	6, 13, 20, 27 =4 days
Teaching days	:	31 - 6 =25 days

April, 2012
 Holidays : 14, 15, 16, 22 = 4 days
 Sundays : 3, 10, 17, 24 = 4 days
 Teaching days : 30 - 8 = 22 days
May, 2012
 Holidays : 1, 17 = 2 days
 Sundays : 5, 12, 19, 26 = 4 days
 Teaching days : 30 - 6 = 24 days
June 1st to 15th, 2012
 Holidays : Nil
 Sundays : 5, 12 = 2 days
 Teaching days : 15 - 2 = 13 days

26. Abstract of the teaching, examination, holidays & sundays :

Teaching dys	College & University Exam.	Working days	Hlidays	Sundays	Total
180	89	269	44	52	365

